# Learning Opportunities I O Offers?

- **Human Effectiveness & Leadership Workshops (2-4 Days)**
  - Leaders Challenge 101
  - 7 Habits of Highly Effective People & Teens
  - 4 Roles of Leadership
  - Project Management
- **Quality Management Courses (2-5 Days)**
  - Understanding Process Improvement
  - Effective Data Collection & Planning Tools
  - Process Management Model
- **Electronic Facilitation (GroupSystems)**
  - Strategic Planning
  - Idea Generation and Harvesting
- **Facilitating and Leading Teams to Positively Affect Change**
- **And many others like Time Management - FOCUS: Achieving Your Highest Priorities; Goal Development & Measurement - 4 Disciplines of Execution; Understanding the Balanced Scorecard; etc.**